

Weatherhead High School

Visitor Information

In all education, childcare and social care settings, preventing the spread of coronavirus (COVID-19) involves dealing with direct transmission and indirect transmission. As part of these controls to create an inherently safer system, where the risk of transmission of infection is substantially reduced we seek to minimise contact with external visitors in the building.

The car park will be unavailable for parents to use to drop off / turn around. Collection and drop off of students for medical appointments will take place on Breck Road.

Parents or carers collecting their child for medical appointments or accidents in school must park on Breck Road and use the pedestrian side gate to walk to reception where they will be able to collect their child from outside the building. Visitors are requested to call reception on the main school phone line to notify that they have arrived for a meeting.

In exceptional medical circumstances, parents will be able to drive on site and collect outside of reception. At no point must parents wait inside reception.

At present, we are unable to accept the dropping off of Packed lunches, PE Kits etc by parents. Arrangements will be made to provide such items in cases where students have forgotten them.

Meetings

If a meeting has been authorised to take place please follow the procedures below. Only pre-booked and authorised meetings will take place. Please call reception on 0151 631 4400 to discuss this further.

1. Meetings are limited to only 1 representative from each establishment / organisation / family. All other members will be asked to wait off site.
2. Any visitors with symptoms of COVID-19, or who are self-isolating because a household member has tested positive within the last 14 days must remain off site, and must not enter the building.
3. Upon arrival to reception visitors must:
 - a. Sanitise hands
 - b. Sign in and provide contact details including a mobile number, email address, and home address for test and trace purposes.
 - c. Then wait in the reception area until a member of staff arrives to escort you into the building
4. All visitors and hosts must use floor signage as a guide to help maintain social distancing.
5. All visitors must maintain a social distance of 2 metres from all adults and students at all times.
6. Visitors are required to wear a mask if attending a meeting or will be provided with a visor if they are teaching or supervising/meeting with students.
7. Visors will be worn for the duration of the meeting by all Weatherhead staff.
8. If any visitor displays signs of COVID-19 during their visit they must report this immediately to a member of the SLT.