

Part 4: Circumstances

If any of the following circumstances apply to you, please tick the appropriate box:

- You are 16-19, live independently and claim Income Support or Universal Credit
- You are looked after by a Local Authority
- You are a Care Leaver
- You are 16-19, a parent and receive Income Support or Universal Credit
- You are 16-19 and receive Income Support or Universal Credit for any reason
- You are 16-19 and receive Disability Living Allowance and other support in your own right

Please indicate the help you require by ticking the appropriate boxes:

- Travel costs
- Essential course costs (books, trips, equipment, materials etc.)
- Meal costs
- University/Career requirements eg. visits and interview travel costs
- Other (please specify)

Please tick all boxes that apply to this application. Documentary evidence will be required to support the above requests.

If your request relates to the use of equipment or books that belong to the school, you will be required to sign an agreement confirming that the items will be returned to the School after use.

Part 6: Income Details (For Household)

Please indicate which of the following benefits/income you/household are currently in receipt of. Please send evidence to support this income.

Type of Income	Yes/No	Evidence required
A Income Support		An award letter which is less than 3 months old on the date of application
B Universal Credits		3 most recent monthly award statements
C Working Tax Credit / Child Tax Credit		Pages 1-4 of your most recent Tax Credit Award
D Income-based Employment and Support Allowance (ESA)		An award letter which is less than 3 months old on the date of application
E Other Benefits/Pensions (specify)		An award letter which is less than 3 months old on the date of application
F Earned income with no additional benefits		Include last 3 monthly wage slips or last 6 weekly wage slips or 4 fortnightly wage slips
G Self-employed earnings with no additional benefits		Audited accounts or official tax return which outlines annual income

Applications where Household Income exceeds £20,000 per annum will be considered for support under this scheme where exceptional individual circumstances exist. Please enclose details with your application.

Part 7: Payment Details (BACS) Account must be in the sole name of the recipient

Name of Bank	
Account Holder's Name	
Account Number	
Sort Code	

Part 8: Authorisation by Head of Sixth Form

Signature	
Date	

Part 9: Declaration

I certify that the information given above is correct and understand that the School has the right to reclaim any funds and equipment costs, if I am found to have provided incorrect information or do not complete my course.

Signature of parent	
Signature of student	
Date	

Part 10: Statement/Behaviour standard

The continuance of Bursary payments will be subject to the following criteria;
Attendance must be at least 95%, with no unauthorised absence plus being in line with specified targets.

I accept the above terms:	Signature of student.
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